

**CARMAN BAY LAKE IMPROVEMENT DISTRICT  
ANNUAL MEETING**

Meeting Minutes

Date: September 15, 2020

Place: Virtual Zoom Meeting (Due to COVID 19)

Present: Board members Steve Nielsen, Kevin Kennefick, Mary Tucker, Mark Kieper, Ted Chalupsky, Mark Plewka and Dave Owen  
Absent: None

Others attending: 3 Carman Bay residents.

Next Meeting: TBD

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**I. Call to Order**

Meeting was called to Order at 6:08 pm by Chairman Steve Nielsen.

**II. Establish Quorum**

A quorum was established. All 7 Board Members in attendance.

**III. Proof of Notice of Meeting**

Proof of Notice of Meeting established by Chair Nielsen. (Notice posted on Orono website and at two post offices, published in Laker/Pioneer newspaper, and a post card mailing to all bay residents).

**IV. Approval of Minutes**

Kennefick moved to approve the August 19, 2020 Special Meeting minutes, 2<sup>nd</sup> by Plewka.  
VOTE by the Board, Ayes 7, Nays 0. MOTION PASSES.

**V. Treasurer's Report**

Treasurer Kennefick presented the 2020 budget, estimated expenses, and actual expenses for 2020 (see attached 2020 CBLID Treasurer's Report.) The CBLID had a very successful year. We have not yet received our tax revenue for 2020 from the City of Orono. The first half payment to the CBLID is coming shortly, and the remainder is typically sent in December. The CBLID did receive a DNR Grant this year of \$9135 to treat Eurasian Water Milfoil (milfoil) and Curly Leaf Pondweed (CLP). The grant and a reduced amount of milfoil to treat allow for a balance carryover of funds into 2021. We had a limited outbreak of milfoil in 2020, in fact the least milfoil in our bay that we have ever had. Discussion of the 2021 budget was deferred to the new business portion of the meeting.

**VI. Old Business**

**A. CBLID web page established on City of Orono website:**

<http://www.ci.orono.mn.us/423/Carman-Bay-Lake-Improvement-District-CBL>

Nielsen stated the City of Orono has been helpful supporting our website presence. He reviewed the Table of Contents page that is on the CBLID website. It is comprehensive and includes all key documents, including our Bylaws, Annual Reports, Resolutions, and Board Meeting Minutes. All residents are encouraged to look at the website.

**B. Handout for CBLID residents summarizing the responsibilities of the CBLID.**

Nielsen introduced a document that Mark Kieper developed, explaining that it is intended to answer frequently asked questions about what the CBLID can do and what homeowners can do regarding lakeshore weeds. Kieper then added more detail about what the CBLID can and cannot do, and what individual lakeshore owners can do to address nuisance weeds in front of their property. The Minnesota DNR has two programs for lake weeds, one for individual lakeshore owners, and another for the more public waters further from shore that the CBLID can treat. The lakeshore owner, with a permit, is allowed, in a small area around docks and swimming areas, to treat all vegetation, both invasive weeds and native nuisance weeds. The DNR website describes this program. The CBLID is only allowed to address and treat invasive species which currently include Eurasian Water Milfoil and Curly Leaf Pondweed. The document will soon be available on the CBLID website.

**VII. New Business**

**A. 2020 Carman Bay treatment update**

Nielsen described the 2020 CBLID Bay treatment. The focus is only on Eurasian Water Milfoil (milfoil) and Curly Leaf Pondweed (CLP). The first step each year is a delineation survey of where the invasive weeds are. We then need approval of our treatment plan by the DNR and a permit to treat.

The CLP survey is done early in May. This year CLP was found mostly on the west side of the bay, and in the coves on the west, east and north sides. This pattern was very similar to 2019 – in fact, it has been pretty much the same since 2017. CLP was treated in late May, and the treatment was very successful. We have been told that 7 consecutive years of treatment (3 more years) may wipe it out.

The milfoil survey is done later, in June, because the milfoil plants start growing later. In 2019 we had an explosion of milfoil all over the bay, with 37 acres treated. 2020 was a stark contrast from last year, with very little milfoil except in the coves. Fewer than 7 acres were treated this year. Two chemicals were used. Diquat is a broad spectrum herbicide while ProcellaCor is a focused herbicide that is specific for milfoil, but is 10 times more expensive. It is used sparingly in isolated locations to keep the costs down. ProcellaCor is more powerful, and the manufacturer guarantees that after 3 years of use in an area of over 10 acres, there will be no milfoil. This year the milfoil treatment was on July 15, later than we prefer. We want to treat before July 4, but this year the milfoil was slow starting, and weather conditions also were not conducive to earlier treatment.

Each year in September we have a Point Intercept Survey done to determine the effectiveness of the milfoil treatment. There were small, isolated pockets of milfoil left. The survey showed there was 11% occurrence (i.e., 89% reduction) of milfoil left after the treatment, which is pretty good. Our goal is to be at 20% or less.

**B. Proposed 2021 budget**

Treasurer Kennefick presented the budget for 2021 (see attached 2021 CBLID Budget Report).

The budget for treatment is similar to what we budgeted for this year in 2020, but with this year's DNR Grant we spent less of our funds, which gives us a nice opportunity to carry over funds into next year. There may be DNR grants next year, and we will apply for them if they are available. For Curly Leaf Pondweed we expect about the same treatment as this year. With milfoil we increased the budget for 2021, as treatment may return to more normal and we expect more treatment than 2020, though less than 2019. Overall, we estimate spending about \$20,000 for 2021 treatments, and are able to contribute \$14,000 as carryover to our reserves from 2020. We would like to have \$60,000 in reserves. There are two reasons to do this. First, each year we incur costs in the summer and receive the tax receipts later in the year. Second, we need to be prepared for some new invasive species, or an explosion of growth of the current ones. The worst case would be to have a bad year and not have the funds available to fully treat the bay. A few years ago, before the CBLID, we were raising and spending up to \$70,000 per year for treatments. We want to build a reserve and then hopefully reducing the tax assessment. This budget proposes that the 2021 taxation level remain the same as 2020 at \$33,600 with the same CBLID tax levied at \$300 per lakeshore property.

Chuck Nadler from the public moved to approve the 2021 budget as presented with a tax assessment of \$300 in 2021 for each property in the CBLID district, 2<sup>nd</sup> by Tucker.

VOTE by voice vote of Board and audience: All who voted, voted Aye, Nays 0. MOTION PASSES.

### **C. Election of Board Members and Officers**

Three Board positions for 2 year terms are expiring. There were no nominations from the public. Nominations from the public must be received by the Board by June 1<sup>st</sup>, as required by the CBLID Bylaws. The three incumbents Steve Nielsen, Kevin Kennefick and Mary Tucker agreed to run again and were nominated.

A VOTE to approve the nominations by voice vote of Board and audience was taken: All who voted, voted Aye, Nays 0. NOMINEES APPROVED.

The Board must elect its officers annually. Nominees to keep the following positions: Chairman, Nielsen; Vice Chair, Plewka; and Treasurer, Kennefick. The Secretary position to be filled by Owen. These Board members agreed to fill these positions.

VOTE by the Board, Ayes 7, Nays 0. NOMINEES APPROVED.

## **VIII. Adjournment**

Motion to adjourn by Candace Nadler from the public, 2<sup>nd</sup> by Plewka.

VOTE by the Board, Ayes 7, Nays 0. MOTION PASSES, and meeting adjourned at 7:06 pm.

### **Attachments:**

2020 CBLID Treasurer's Report

2021 CBLID Budget Report

Submitted by Dave Owen, Secretary of the Board.

Carman Bay Lake Improvement District  
**2020 CBLID Treasurer's Report**

<u>Source of Funds</u>				<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Estimate</u>	<u>EST vs Budget</u>
Carryover from prior year				\$21,964.00	\$13,711.00	\$13,711.00	\$ -
Tax receipts				\$20,427.00	\$33,617.50	\$33,617.50	\$ -
Grants from DNR						\$9,135.00	\$ 9,135.0
<b>Total Available</b>				<b>\$42,391.00</b>	<b>\$47,328.50</b>	<b>\$56,463.50</b>	\$ 9,135.0
<u>Expenses</u>							
PLM:	CLP and EWM Delineation			\$2,300.00	\$2,400.00	2,200.00	\$ (200.0)
	CLP Treatment Diquat			\$3,007.00	\$3,500.00	3,795.00	\$ 295.0
	EWM Treatment Diquat			\$3,328.00	\$4,000.00	523.00	\$ (3,477.0)
	EWM Treatment ProcellaCor			\$17,592.00	\$17,600.00	4,848.00	\$ (12,752.0)
	Point Intercept Survey			\$2,200.00	\$2,400.00	2,400.00	\$ -
	<b>Total PLM</b>			<b>\$28,427.00</b>	<b>\$29,900.00</b>	<b>13,766.00</b>	<b>\$ (16,134.0)</b>
Misc Exp				\$253.00	\$250.00	250.00	\$ -
<b>Total Expenses</b>				<b>\$28,680.00</b>	<b>\$30,150.00</b>	<b>\$14,016.00</b>	<b>\$ (16,134.0)</b>
<b>Remaining Carryover</b>				<b>\$13,711.00</b>	<b>\$17,178.50</b>	<b>\$42,447.50</b>	<b>\$ 25,269.0</b>
Note:							

**Carman Bay Lake Improvement District  
2021 CBLID Budget Report**

<u>Source of Funds</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Estimate</u>	<u>2021 Budget</u>	
Carryover from prior year	\$21,964.00	\$13,711.00	\$13,711.00	\$41,858.80	
Tax receipts	\$20,427.00	\$33,028.80	\$33,028.80	\$33,028.80	Assumes 112 homes
Grants from DNR			\$9,135.00		@ .983% of \$300 ea
<b>Total Available</b>	<b>\$42,391.00</b>	<b>\$46,739.80</b>	<b>\$55,874.80</b>	<b>\$74,887.60</b>	
<u>Expenses</u>					
PLM: CLP and EWM Delineation	\$2,300.00	\$2,400.00	2,200.00	\$2,300.00	
CLP Treatment Diquat	\$3,007.00	\$3,500.00	3,795.00	\$3,500.00	
EWM Treatment Diquat	\$3,328.00	\$4,000.00	523.00	\$2,000.00	
EWM Treatment ProcellaCor	\$17,592.00	\$17,600.00	4,848.00	\$10,000.00	
Point Intercept Survey	\$2,200.00	\$2,400.00	2,400.00	\$2,400.00	
<b>Total PLM</b>	<b>\$28,427.00</b>	<b>\$29,900.00</b>	<b>13,766.00</b>	<b>\$20,200.00</b>	
Misc Exp	\$253.00	\$250.00	250.00	\$275.00	
<b>Total Expenses</b>	<b>\$28,680.00</b>	<b>\$30,150.00</b>	<b>\$14,016.00</b>	<b>\$20,475.00</b>	
<b>Remaining Carryover</b>	<b>\$13,711.00</b>	<b>\$16,589.80</b>	<b>\$41,858.80</b>	<b>\$54,412.60</b>	
Note:					