

LAND USE APPLICATION TYPES & SUBMITTAL REQUIREMENTS

*SUBDIVISION NOTED SEPARATELY

<u>LAND USE APPLICATION PERMIT SUBTYPE (ALPHABETICAL):</u>	<u>SUBMITTAL REQUIREMENTS:</u>
Amendment	<ul style="list-style-type: none"> • Comprehensive Plan Amendment: Area Map, Proposed Change, Written Narrative • Ordinance Text Amendment: Proposed Change, Written Narrative • Zoning Change Amendment: Area map, Proposed Change, Written Narrative
Appeal	<ul style="list-style-type: none"> • Narrative / Detail • Additional Information as needed
Concept Plan	<ul style="list-style-type: none"> • Survey/Site Plan • Building Plans (if applicable) • Narrative/Description of Request • Additional Information
Conditional Use Permit	<ul style="list-style-type: none"> • Narrative/Description of Request • Survey • Proposed Plans / Building Plans, including floor plans, elevations, etc • Utility Plans (if applicable) • Lighting Photometric Plan (if applicable) • Hardcover Worksheets • Septic System Report (if applicable) • MCWD permit/approval • SWPPP • Additional Information
Site Plan	<ul style="list-style-type: none"> • Narrative/Description of Request • Survey • Proposed Plans • Building Plans, including floor plans, elevations, etc • Utility Plans (if applicable) • Lighting Photometric Plan (if applicable) • Hardcover Worksheets • Septic System Report (if applicable) • Tree Preservation Plan • MCWD permit/approval • SWPPP • Additional Information
Subdivision Exception (Boundary Line Adjustment)	<ul style="list-style-type: none"> • Certificate of Survey for all affected properties • Current Legal Descriptions of all affected properties • Proposed Legal Descriptions for all affected properties • Signatures from the Owners of all affected properties • Court order (if applicable) • Hardcover Calculations • Septic System Report • Additional Information

<p>Variance</p>	<ul style="list-style-type: none"> • Certificate of Survey • Proposed Survey and/or Proposed Legal Descriptions • Hardcover calculations (if applicable) • Narrative/Description • Adjacent Property Owner Acknowledgment • Additional Information
<p>Vacation</p>	<ul style="list-style-type: none"> • Certificate of Survey • Narrative/Description • Proposed Site Plan • Proposed Plans/Building Plans • Legal Description • Practical Difficulty Criteria Documentation • Hardcover calculations (if applicable) • MCWD approval • Septic System Report (if applicable) • Adjacent Property Owner Acknowledgment • Additional Information